

**WAHSINGTON COUNTY PUBLIC SCHOOLS PURCHASING DEPARTMENT
10435 DOWNSVILLE PIKE, HAGERSTOWN MD 21740**

**BID 2018-12 - UNIT PRICE CONTRACT FOR ASBESTOS ABATEMENT
WCPS SUPPLEMENTAL QUESTIONNAIRE TO AIA FORM 305—1986—CONTRACTOR'S
QUALIFICATION STATEMENT**

1 CONTACT INFORMATION

1.1 Organization (Complete Only If a Branch Office Will Be Providing Services to WCPS)

Company Name: _____
DBA: _____
Corporate Federal ID Number: _____ DUNS Number: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____
Email Address for sending PO's: _____
Website Address: _____

ALL BIDDERS MUST COMPLETE THE REMAINDER OF THIS FORM

1.2 Main Contact for the Person Administering this Contract:

Name: _____
Title: _____
Email Address: _____ Phone: _____

1.3 Other Company Contacts:

Name: _____
Title: _____
Email Address: _____ Phone: _____

Name: _____
Title: _____
Email Address: _____ Phone: _____

If WCPS is required to use MBE certified subcontractors on a project, do you agree to make a good faith effort to attempt to achieve the goals that would be defined by that project and to submit the requisite MBE paperwork?

2 COMPANY INFORMATION

2.1 Number of years in the asbestos abatement business: _____

2.2 List all the materials that your company is licensed to abate:

2.3 Include a copy of your license to do business in the State of Maryland

2.4 Include a copy of your State of Maryland license for Asbestos Removal/Encapsulation

3 EXPERIENCE (COMPLETE THIS SECTION IN LIEU OF 3.6 ON THE AIA A 305 FORM)

3.1 Has your company ever been debarred from doing business with any federal/state/county/city government or school district? If yes, explain:

3.2 Have you performed any contractual work with WCPS in the last five years? If so, list the project(s) and date(s).

3.3 Provide the names, titles and contact information for five contracts that most nearly meet an IDQ format, with references preferred for a school system or non-profit agency, within the State of Maryland. If no work has been performed in Maryland, list work that is registered with other states, and name the states. WCPS will contact them as references.

3.3.1 Company: _____
Contact: _____
Title: _____
Email Address: _____ Phone: _____

3.3.2 Company: _____
Contact: _____
Title: _____
Email Address: _____ Phone: _____

3.3.3 Company: _____
Contact: _____
Title: _____
Email Address: _____ Phone: _____

3.4 Use the attached form to list all permanent employees on your payroll (i.e., project managers, field supervisor, AHERA certified technician, and licensed technicians for other abatement media). Include their category of work, their name, title, year of hire by your company, type of certifications, and license #s (if applicable) or dates of expiration.

3.5 Do you have an AHERA certified project designer on staff? Attach a resume for this individual.

3.6 Submit the resumes of all key employees the abatement contractor intends to use on Washington County Public Schools projects.

3.7 Provide the names and contact information of at least two air monitoring/industrial firms, which have overseen or provided air monitoring for school projects performed by your firm in the past two years. WCPS will contact them as references.

3.7.1 Company: _____
Contact: _____
Title: _____
Email Address: _____ Phone: _____

3.7.2 Company: _____
Contact: _____
Title: _____
Email Address: _____ Phone: _____

4 FINANCING, BONDING AND INSURANCE

4.1 Submit a copy of your company's certificate of insurance with this application to show evidence of current coverage. The following questions should also be answered.

4.2 If awarded this contract, do you agree to obtain, at your cost, and provide evidence of, abatement coverage on an occurrence basis or a claims made basis (for a minimum of two years after completion of project), as well as pollution insurance covering asbestos, in the limits stated in these specifications, during the life of this contract?

4.3 Has the firm ever been denied or been unable to receive bonding? If yes, explain:

4.4 Give the maximum value of contract work for which you could obtain a bond during the fiscal year:

5 CITATIONS

5.1 List any state, federal or local regulatory violations and/or citations and their resolution that have been issued to this branch or corporate office in the last three (3) years. Provide the value of any judgments or liens outstanding against your organization (use additional paper if needed):

If the response to question 5.1 is “not applicable” or “none,” the following statement must be submitted and signed by an officer of the firm:

I _____ hereby certify that _____
Name of Corporate Officer *Name of Firm*

has not received any federal, state, or local regulatory violations or citations within the last three years.

Signature *Title* *Date*

6 SIGNATURE

I, the undersigned, hereby certify that the information contained within this supplemental questionnaire is true and is a correct statement of facts.

I further affirm that the employees listed in this application are full time, properly trained, and certified employees of our firm and not part time, contractual, or temporary employees.

I further certify that the undersigned shall abide by and be subject to all applicable federal, state, and local laws and relations pertaining to any subsequent contract that may be issued.

Printed Name *Title*

Authorized Signature *Date*