
March 21, 2024

ADDENDUM 4

To: All Prospective Offerors
From: Scott Bachtell, Supervisor of Purchasing
Reference: 2024-45 Window and Masonry Replacement at North Hagerstown High School

Bid Due Date & Time: March 27, 2024 by 11:30 AM Eastern Time

Addendums are issued to provide additions, corrections, clarifications, and answers to questions raised in reference to the original RFP packages and any resultant contracts for the above bid.

Clarification:

4.01 The Form of Proposal will be revised to indicate a Substantial Completion date of 8/11/2025. See the Revised Form of Proposal in attachments.

4.02 There will be no extension to the bid due date.

Attachments;

4.03 Revised Form of Proposal

For Access to Technical Drawings

Please send an email with the subject line, "2024-45 Technical Drawing Request" to the following people:

Scott Bachtell: BachtSco@wcps.k12.md.us
Michelle Schultz: SchulMic@wcps.k12.md.us
David Campbell: campbdav@wcps.k12.md.us

Sincerely,

Scott Bachtell

Scott Bachtell
Supervisor of Purchasing

WASHINGTON COUNTY PUBLIC SCHOOLS

Hagerstown, Maryland

Window and Masonry Replacement

North Hagerstown high School

FORM OF PROPOSAL – BID 2024-45

Proposal of _____
(Corporation, a partnership, or an individual hereinafter called "Bidder") organized and doing business and existing under the laws of the state of _____.

I/We as the Bidder, in compliance with the Invitation to Bid for the selected contract package included herein, have examined the Bidding Documents, and have become familiar with all the conditions surrounding the construction of the proposed project, including the availability of materials and labor, hereby propose to furnish all labor, materials, services and equipment necessary to properly complete the Work in accordance with the Contract Documents and Addenda, and at the prices stated below. These prices are to cover all expenses incurred in performing the Work required under the Contract Documents, of which this Proposal is a part.

All prices include all applicable sales and/or use taxes; include all insurance premiums required and include all premiums for a Performance Bond and a Labor and Material Payment Bond in the sum of one hundred percent (100%) of the Contract price. A five percent (5%) Bid Bond shall be attached to the Proposal. The Bid Bond amount shall be computed on the Lump Sum Total Price inclusive of Alternate Values; shall be submitted with the Washington County Board of Education as the sole obligee and shall be issued for a minimum period of ninety (90) calendar days from the receipt of Bids.

PREQUALIFICATION

The solicitation document is available for viewing and download from the WCPS Purchasing Web site: www.wcpspurchasing.com. The bid solicitation document is made available to any person or company who chooses to obtain it from the website. To submit a bid, prequalification is a requirement. All contractors who have obtained a copy of the document from the website or by other means may not be eligible to be awarded. Only the WCPS Purchasing Department can grant pre-qualification approval. Only pre-qualified contractors are eligible to be awarded this project. Registration via the WCPS website is mandatory and is a two-step process. Approval at step one only of the application is not sufficient for bidding construction work. WCPS Purchasing Department will notify each contractor in writing upon approval of the pre-qualification application.

COMPLETION TIME – SCHEDULE OF WORK

I/We as the Bidder, agree to begin to perform the Work at the time stated in the "Notice of Award/Notice to Proceed" and to substantially complete the entire work in accordance with the provisions of the Contract Documents. If this work is not completed within the time period specified, I/we will be liable for Liquidated Damages of \$500.00 per calendar day.

Substantial Completion: 8/11/2025

Final completion: 9/30/2025

BASE BID (Include Prevailing Wage Rates)

Bidders furnish all labor, materials, services, and equipment necessary to properly complete the Work required for the project in strict accordance with the Contract Documents for the following lump sum total:

Lump Sum Total:

_____ DOLLARS \$ _____
(Paying Wage Rate) (Amount in words) (Amount in numbers)

Unit Prices (Include Prevailing Wage Rates/Davis-Bacon Wage Rates)

Bidders shall furnish all labor, materials, equipment, and services necessary for the unit price incidental to, the preparation of, and the installation of materials to properly complete the work required in strict accordance with the aforesaid documents, specifically Specification section 01 20 00, for the following sum on the basis of unit prices quoted herein.

Unit Price No. 1 – Gypsum Board & Wall Repair Painting: Includes material and labor to patch, repair, or replace existing gypsum surfaces and painting to match adjacent finishes as deemed necessary by the owner, or architect. Based on this unit price include a quantity of 64s.f. of gypsum board and painting within the Base Bid cost as an allowance.

_____ DOLLARS \$ _____
(Paying Prevailing Wage) (Amount in words) (Amount in numbers)

Unit Price No. 2 – Re-pointing of Masonry: Includes material and labor and all other costs for re-pointing brick masonry due to deterioration or damage as deemed necessary by the owner, or architect. Based on this unit price, include a quantity of 2500 s.f. of repointing of masonry within the Base Bid cost as an allowance.

_____ DOLLARS \$ _____
(Paying Prevailing Wage) (Amount in words) (Amount in numbers)

Unit Price No. 3 – VCT Tile Replacement: includes material and labor to patch and repair, or replace existing VCT tile as deemed necessary by the owner, or architect. Based on this unit price, include a quantity of 50s.f. of VCT replacement within the Base Bid cost as an allowance.

_____ DOLLARS \$ _____
(Paying Prevailing Wage) (Amount in words) (Amount in numbers)

Unit Price No. 4 – Vinyl Wall Base: Includes material and labor to patch, repair, or replace existing vinyl wall base as deemed necessary by the owner, or architect. Based on this unit price, include a quantity of 40 l.f. of vinyl wall base within the Base Bid cost as an allowance.

_____ DOLLARS \$ _____
(Paying Prevailing Wage) (Amount in words) (Amount in numbers)

Unit Price No. 5 – Ceiling Tile and Grid: Includes material, labor and all other cost to replace the ceiling tile and grid in areas of the work that are deemed necessary by the owner, or the architect. Based on this unit price, include a quantity of 80 s.f. within the Base Bid cost as an allowance.

DOLLARS \$	
(Paying Prevailing Wage) (Amount in words)	(Amount in numbers)

ADDENDA

The following Addenda have been received and reviewed and all Work therein is incorporated in the Bid Form of Proposal:

(If none please write "NONE"):

Addendum No.	Date
_____	_____
_____	_____
_____	_____
_____	_____

ATTACHMENTS

The following items are **mandatory** and are to be included with the Bid Form of Proposal and shall be completed by the Bidder:

1. WCPS Bid/Proposal Affidavit
2. Bid Security – See Section 00 43 13 – AIA Document A310 -2010 Bid Bond
3. MBE Attachment A – See Section 00 43 39 – Minority Business Enterprise Procedures
4. MBE Attachment B – See Section 00 43 39 – Minority Business Enterprise Procedures

REPRESENTATIONS

I/We as the Bidder, have reviewed the complete AIA Document A701 – 2018 “Instructions to Bidders,” as modified by the Washington County Board of Education, and agree with the terms and conditions specified therein and submit this Bid Proposal in accordance.

The Owner reserves the right to reject any or all Bids. The Owner shall have the right to waive informalities and irregularities in the bids and in the bidding process and to accept the Bid which, in the Owner’s judgment, is in the Owner’s own best interests. A Bid not accompanied by a required bid security, or by other data required by the Bidding Documents, or a Bid which is in any way incomplete or irregular, is subject to rejection.

No Bidder shall withdraw, modify, or cancel his bid, or any part thereof, for a minimum of ninety (90) calendar days after the receipt of bids. The undersigned shall complete the total Work within the timeframe previously stated once the Owner indicates acceptance of this Bid Proposal by way of a written “Notice of Award” or

Window and Masonry Replacement at North Hagerstown High School

NOTICE: The Washington County Board of Education reserves the right to award any, all, or none due to budgetary constraints.

END OF FORM OF PROPOSAL 00 20 00

Window and Masonry Replacement at North Hagerstown High School

“Letter of Intent” within this minimum ninety (90) day time period, or any time thereafter before the Bid is withdrawn.

I/We certify that this Bid is made without previous understanding, agreement, or connection with any person, firm or corporation submitting a bid for the same items and/or services and is, in all respects fair and without collusion or fraud; that none of this company's officers, directors or its employees have been convicted of bribery, attempted bribery, or conspiracy to bribe under the laws of any state or federal government; and that no member of the Board of Education of Washington County, administrative or supervisory personnel or other employees of Washington County Public Schools have any interest in the bidding company except as follows: (complete if applicable)

Respectfully submitted,

By _____
(Company)

(Signature) *(Date)*

(Printed Name) *(Title)*

(Business Address) *(Phone)*

(e-mail address)

(SEAL) If bid is by Corporation

I/we the bidder represent, and agree that it is a precedent to acceptance of this bid, that the bidder has not been a party to any agreement to bid of fixed or uniform price.

(Signature of Office & Title) (SEAL)

SUBSCRIBED AND SWORN to before me, a Notary Public in the State of _____,

County of _____ City of _____ this

_____ day of _____, 20__.

Commission Expires: _____