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**February 21, 2024**

**ADDENDUM 1**

To: All Prospective Offerors  
From: Scott Bachtell, Supervisor of Purchasing  
Reference: 2024-61 Flooring Replacement at Various Schools

**Bid Due Date & Time: March 12, 2024 by 11:00 AM Eastern Time**

Addendums are issued to provide additions, corrections, clarifications, and answers to questions raised in reference to the original RFP packages and any resultant contracts for the above bid.

**Clarification**

The time for Pre-proposal meeting 2 on Friday 2/24 will be changed and Pre-proposal meeting 3 will be added as follows:

**Pre-Proposal Meeting 2: February 23, 2024 at 4 PM Eastern Time**

Starting at: South Hagerstown High, 1101 South Potomac Street, Hagerstown, MD 21740

**Pre-Proposal Meeting 3: February 26, 2024 at 2:30 PM Eastern Time**

Starting at: Hancock Elementary School, 290 West Main Street, Hancock, MD 21750

Followed by: Hancock Middle/High, 289 West Main Street, Hancock, MD 21750

**Additions to Scope of Work**

1. **Hancock Elementary School:**

- a. **Base Bid:** New VCT installation—15,000 Sq. Ft. – Classrooms, corridors, current flooring-rolled carpet
- b. **Alternate:** Install New Quartz Tile 15,000 Sq. Ft. in place of VCT

2. **Hancock Middle Senior High School (Updated Square footage total):**

- a. **Base Bid:** New VCT installation 6,025 Sq. Ft. -Classrooms, Hallways, Offices (Demolition by WCPS)
- b. **Alternate:** Install New Quartz Tile 6,025 Sq. Ft. in place of VCT.

3. Updated floor plans are available upon request. If you already have already received the link to the floor plans, the updated floor plans are accessible with that same link. Please send an email with the subject line, “2024-61 Technical Drawing Request” to the following people:

- Scott Bachtell – [BachtSco@wcps.k12.md.us](mailto:BachtSco@wcps.k12.md.us)
- Michelle Schultz – [SchulMic@wcps.k12.md.us](mailto:SchulMic@wcps.k12.md.us)
- Jonathan Kerns – [kernsjon@wcps.k12.md.us](mailto:kernsjon@wcps.k12.md.us)

Sincerely,

*Scott Bachtell*

Scott Bachtell  
Supervisor of Purchasing

**This Addendum is two (2) pages and includes the following files:**

2024-61 Section V - Form of Proposal - Addendum 1

Updated floor plans are available upon request as previously noted.