
March 20, 2024

Addendum 3

TO: All Prospective Offerors

FROM: Scott Bachtell, Supervisor of Purchasing

REF: Bid 2024-45 Window and Masonry Replacement at North Hagerstown High School

BID DUE DATE: March 27, 2024 @ 11:30 AM Eastern Time

Please note the following changes/clarifications to Bid 2024-45:

Receipt of this Addendum is to be acknowledged in the space provided in the Bid Form. Failure to do so may subject the Bid to be considered as non-responsive. This Addendum forms a part of the Contract Documents.

A. Clarifications/Questions:

The following are questions we have received for the Window and Masonry Replacement at North Hagerstown High School.

- Item 3.1 **Question:** Please confirm the roof drains noted to be removed and replaced are not to be included as a part of this project per the discussion at the Prebid meeting.
Response: Confirmed.
- Item 3.2 **Question:** Please clarify if the Prebid sign in sheet will be published for this project.
Response: The Prebid sign in sheet was posted on the WCPS Purchasing website on March 7, 2024.
- Item 3.3 **Question:** Please confirm there will be staging areas to accommodate dumpsters and temporary facilities as needed for this project
Response: A staging area will be provided by WCPS.
- Item 3.4 **Question:** Please confirm Alternate #1 "Clean and Seal Brick" is to include cleaning and sealing all existing and new brick throughout the entire building.
Response: This Alternate has been removed. Please see the revised Form of Proposal in the attachments.

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- Item 3.5 **Question:** Please clarify if a base bid quantity can be provided for the Unit Price No. 4 Vinyl Wall Base.
Response: All unit pricing has been revised. Please see the revised Form of Proposal in the attachments.
- Item 3.6 **Question:** Please clarify if a base bid quantity can be provided for the Unit Price No. 5 Ceiling Grid and Tile.
Response: All unit pricing has been revised. Please see the revised Form of Proposal in the attachments.
- Item 3.7 **Question:** Please clarify if the project schedule is to be June 2024 start date with an August 2024 substantial completion per the bid form as Spec Section 011000-3 Section 1.7 states the schedule is to be an August 2025 substantial completion.
Response: The Project Schedule has been revised to require substantial completion by August 2025.
- Item 3.8 **Question:** Would the owner be open to establishing an allowance for exterior electrical removal and reinstallations as required for the project. Additionally, please clarify if the low voltage and security items such as cameras, sensors, etc. are to be removed and reinstalled by the GC or by the owner's low voltage contractor as required for the work on the building façade.
Response: It is believed that there will be little or no interference between the work, and currently installed lighting and low voltage equipment. Any removal and replacement of these items required to complete the work will be done via change order. No allowance is necessary.
- Item 3.9 **Question:** Please confirm there are no hazardous materials anticipated to need abatement on this project.
Response: WCPS is not aware of any hazardous materials in the areas of work.
- Item 3.10 **Question:** Per spec 062000-3.5-A-1 it states that the sills should be 1 1/8" thick with bullnose edge. Standard solid surface comes 1/2" thickness. Would creating the sills 1" thick with bullnose be acceptable as this would be significantly cheaper?
Response: 1/2-inch material is acceptable with a 1-inch bullnose sill edge. This is anticipated to be fabricated from 3 pieces (sill, apron, and bullnose).
- Item 3.11 **Question:** Please provide an anticipated color selection for the new sills to be installed.
Response: Black.

Item 3.12 **Question:** Please confirm that the substantial completion date of 8/20/2024 is correct. The lead time for windows can vary from 14 to 20 weeks. If we were to release the windows on the date the bid is due that would put us at July 3, 2024. This does not allow us ample time to contract, provide submittals, and release the material in your requested time frame. Please confirm that the project completion date can be extended.

Response: See answer to item 3.7 above.

Item 3.13 **Question:** If this project is extended, please advise if work can be performed during normal business hours or if the work must be performed off-hours.

Response: No work may take place on this project while school is in operation.

B. General:

Item 3.14 Pre-Bid Meeting Minutes are included in this Addendum per Attachment No. 1, dated March 15, 2024. Note the Sign-In sheet has been posted to the website.

C. Specifications:

Item 3.15 Section 01 01 00 Summary of Work, Article 1.07. A & B – REVISE the Date to “2025” in lieu of 2024.

Item 3.16 Section 06 20 00 Finish Carpentry, Article 3.5.A – REVISE to Read as follows: “Solid surfacing for window sills: ½-inch thickness for sill and apron, with 1-inch bullnose sill edge for full width of the window opening, all joints shall be seamless.”

D. Drawings

Item 3.17 Sheet A1.3 – Partial Roof Plan – Modify as Noted:

- A. In the legend revise the description accompanying the roof drain symbol as follows:
Was: “Roof Drain with 4x4 min. sump. See detail 5/A1.3 replace all drains”.
Now: Roof Drain

Attachments:

No. 1 – Pre-Bid Meeting Minutes – Dated March 15, 2024 (3 pages)

No. 2- Form of Proposal (revised) (5 pages)

End of Addendum three 11 pages total



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BRENT A. FEIGHT, AIA
PRESIDENT

AARON K. HOUSE, AIA
VICE PRESIDENT

NORMAN E. MORIN, JR., R.A.
PRINCIPAL

PRE-BID MEETING

March 6, 2024

Re: WCPS: North Hagerstown High School
Window & Masonry Replacements
WCPS BID No. 2024-45
PSC No. 21.024.23 SR

File: 22071 / DP-15

ATTENDANCE:

Name	Representing	Telephone No.	E-Mail
Scott Bachtell	WCPS – Supervisor of Purchasing	301.766.2842	BachtSco@wcps.k12.md.us
David Campbell	WCPS Facilities Assoc. Proj. Mgr.	301.766.8606	campbdav@wcps.k12.md.us
James Rexrode	Blvd Contractors	410.977.5970	srexrode@blvcontractors.com
Andrew Campbell	Callas Contractors	301.739.8400	acampbell@callascontractors.com
Spiros Cassimos	Firstline Construction	718.757.8273	mike@firstlinegc.com
Brock Bumbaugh	GRC General Contractors Inc.	717.762.1116	brock@grcgc.com
Ricky Myers	Myers Building Systems	240.291.0072	ricky@myersbuildingsystems.com
Elmer Diaz	Unisource Services LLC	240.342.2415	ediaz@unisourceservicesllc.com
Christopher Cruz	Unisource Services LLC	240.491.4037	ccruz@unisourceservicesllc.com
Casey Thompson	Warner Construction	301.673.0865	cthompson@warner-construction.com
Robert Akens	Warwick Contracting	443-826-6184	roberakens@warwicksupply.com
Michael Gehr	BFM Architects Inc.	301.733.5600	mgehr2@bfmarchitects.com

PRE-BID COMMENTS:

PB.01 David Campbell, WCPS, opened the meeting and introduced team members.

PB.02 For bid inquiries, contact Scott Bachtell, Supervisor of Purchasing at 301-766-2842 or email BachtSco@wcps.k12.md.us and copy Dave Campbell via email campbdav@wcps.k12.md.us. Check website for documents and addendum information. Note: Specifications on website, drawings must be requested and google link will be sent to bidder. The link will provide access to all documents including addendum as they are posted. Send email with the Bid Request No. for drawings to Scott Bachtell or David Campbell.

PB.03 Bids are due Wednesday, March 27, 2024, at 11:30 AM at WCPS Center for Education Services. WCPS is looking to have Board approval at their meeting in mid-April 2024. Electronic submission of bids is NOT permitted and will not be accepted. Bids must be formally submitted to the BOE office. Please submit Proposal Form, Bid Affidavit, MBE Forms, and Bid Bond as part of your bid packet. Pre-qualification is required, this process can take a while for approval. Bidders need to verify they are pre-qualified. NOTE: You can be a vendor yet are not pre-qualified. Please check your status to ensure pre-qualification.

PRE-BID MEETING

WCPS: WCPS: North Hagerstown High School - Window & Masonry Replacements

March 6, 2024

Page 2

- PB.04 Deadline for questions about this Bid Solicitation is March 14, 2024 @ 1:00 PM. Email all questions to both D. Campbell and S. Bachtell. All questions will be answered via addendum only. All questions shall be in writing, including any from today.
- PB.05 The project is state funded; therefore, Prevailing Wage Rates are required.
- PB.06 This is an MBE project, the requirement is 14%. There are no sub-goals. Make sure you submit Form B (completely filled out), submit for Base Bid only. Only 60% of suppliers cost will qualify. If alternates are accepted, then Form B will be revised at a later date.
- PB.07 Provide Bid Security Bond in the amount of 5% of the total bid.
- PB.08 Provide insurance certificates per the stated contract requirements upon bid award. Performance and Payment Bond for 100% of contract value will be required within ten (10) days of Notice of Award of the Contract.
- PB.09 Liquidated Damages in the amount of \$500.00 per calendar day will be charged if work extends beyond the contracted completion date. The project shall be substantially complete by August 20, 2024, with final completion by September 20, 2024 (4 weeks). Any work after August 20, 2024, will need to be done after normal school operating hours.
- a. Please verify with your window manufacturer for a realistic delivery date for their product as this may affect the completion date. Typically work during the school year is not permitted.
- PB.10 WCPS will apply for the general building permit. The Bidder / Contactor will need to apply for any and all trades permits needed.
- PB.11 Construction can start on or about June 16, 2024, after school ends for the summer, which is currently set for June 11, 2024 for students, June 12, 2024 for teachers.
- PB.12 WCPS Staff has summer work hours (Mon-Thurs only 6:00 AM to 4:30 PM; off on Friday & Weekends). If the Contractor needs to access the building interior during Fridays or weekends, please coordinate with WCPS Facilities to get access. There is a fee of \$25/hr. with a 4 hr min. if custodial coverage is required.
- PB.13 There are no summer programs at the facility. However, there are two (2) other projects occurring at the facility this summer and the Gym will be in use by students for athletics.
- PB.14 Project Description:
- a. Removal of pre-cast/ cast sills and strip windows of the two story building and at other locations noted on drawings. Infill the areas with new brick for sills and where windows are removed. Existing spandrel panels will be changed to brick – Color 2. Replace all windows with new thermally broken, Low 'E' units (fixed and operable). New window sills to be installed; patch and repair interior gypsum board surfaces at windows and install new blinds. Re-point masonry at areas of work (full wall height) and cut new control joints in brick and install backer rods and sealant. Replace coping at roof line where precast/cast stone was removed and tie-in at roof. Clean and seal coat brick at areas of work by Alternate.
 - b. There are 5 Unit Prices, 1 Alternate, and no allowances at this time.

PRE-BID MEETING

WCPS: WCPS: North Hagerstown High School - Window & Masonry Replacements

March 6, 2024

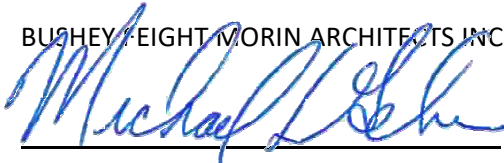
Page 3

- PB.15 If a Bidder wishes to re-visit the site please contact Dave Campbell, provide at least 24 hr. notice to schedule with the custodial staff. Visits would need to occur after 3:30 PM or before 8:00 AM.
- PB.16 This is a school site so Contractors will be required to provide documentation of background checks of the employees that will be working on site due to summer Gym use.
- PB.17 All bidders need to be pre-qualified, which is good for a 3-year period. Pre-Qualifications can take days to months, contact Bev Bergen at WCPS Purchasing Department. Refer to Page 8.
- PB.18 Staff will be in the building during work including office admin and custodians.
- PB.19 Walked Work area. Exterior and interior areas

The above documents our understanding of the items discussed, and decisions reached at the subject meeting. Unless we are advised of comments or corrections within five (5) days of the issue date, we shall conclude that these minutes are accurate and complete.

Sincerely,

BUSHEY EIGHT MORIN ARCHITECTS INC.



Michael L. Gehr, AIA

MLG/wlt

WASHINGTON COUNTY PUBLIC SCHOOLS

Hagerstown, Maryland

Window and Masonry Replacement

North Hagerstown high School

FORM OF PROPOSAL – BID 2024-45

Proposal of _____
(Corporation, a partnership, or an individual hereinafter called "Bidder") organized and doing business and existing under the laws of the state of _____.

I/We as the Bidder, in compliance with the Invitation to Bid for the selected contract package included herein, have examined the Bidding Documents, and have become familiar with all the conditions surrounding the construction of the proposed project, including the availability of materials and labor, hereby propose to furnish all labor, materials, services and equipment necessary to properly complete the Work in accordance with the Contract Documents and Addenda, and at the prices stated below. These prices are to cover all expenses incurred in performing the Work required under the Contract Documents, of which this Proposal is a part.

All prices include all applicable sales and/or use taxes; include all insurance premiums required and include all premiums for a Performance Bond and a Labor and Material Payment Bond in the sum of one hundred percent (100%) of the Contract price. A five percent (5%) Bid Bond shall be attached to the Proposal. The Bid Bond amount shall be computed on the Lump Sum Total Price inclusive of Alternate Values; shall be submitted with the Washington County Board of Education as the sole obligee and shall be issued for a minimum period of ninety (90) calendar days from the receipt of Bids.

PREQUALIFICATION

The solicitation document is available for viewing and download from the WCPS Purchasing Web site: www.wcpspurchasing.com. The bid solicitation document is made available to any person or company who chooses to obtain it from the website. To submit a bid, prequalification is a requirement. All contractors who have obtained a copy of the document from the website or by other means may not be eligible to be awarded. Only the WCPS Purchasing Department can grant pre-qualification approval. Only pre-qualified contractors are eligible to be awarded this project. Registration via the WCPS website is mandatory and is a two-step process. Approval at step one only of the application is not sufficient for bidding construction work. WCPS Purchasing Department will notify each contractor in writing upon approval of the pre-qualification application.

COMPLETION TIME – SCHEDULE OF WORK

I/We as the Bidder, agree to begin to perform the Work at the time stated in the "Notice of Award/Notice to Proceed" and to substantially complete the entire work in accordance with the provisions of the Contract Documents. If this work is not completed within the time period specified, I/we will be liable for Liquidated Damages of \$500.00 per calendar day.

Substantial Completion: 8/20/2024

Final completion: 9/30/2025

BASE BID (Include Prevailing Wage Rates)

Bidders furnish all labor, materials, services, and equipment necessary to properly complete the Work required for the project in strict accordance with the Contract Documents for the following lump sum total:

Lump Sum Total:

_____ DOLLARS \$ _____
(Paying Wage Rate) (Amount in words) (Amount in numbers)

Unit Prices (Include Prevailing Wage Rates/Davis-Bacon Wage Rates)

Bidders shall furnish all labor, materials, equipment, and services necessary for the unit price incidental to, the preparation of, and the installation of materials to properly complete the work required in strict accordance with the aforesaid documents, specifically Specification section 01 20 00, for the following sum on the basis of unit prices quoted herein.

Unit Price No. 1 – Gypsum Board & Wall Repair Painting: Includes material and labor to patch, repair, or replace existing gypsum surfaces and painting to match adjacent finishes as deemed necessary by the owner, or architect. Based on this unit price include a quantity of 64s.f. of gypsum board and painting within the Base Bid cost as an allowance.

_____ DOLLARS \$ _____
(Paying Prevailing Wage) (Amount in words) (Amount in numbers)

Unit Price No. 2 – Re-pointing of Masonry: Includes material and labor and all other costs for re-pointing brick masonry due to deterioration or damage as deemed necessary by the owner, or architect. Based on this unit price, include a quantity of 2500 s.f. of repointing of masonry within the Base Bid cost as an allowance.

_____ DOLLARS \$ _____
(Paying Prevailing Wage) (Amount in words) (Amount in numbers)

Unit Price No. 3 – VCT Tile Replacement: includes material and labor to patch and repair, or replace existing VCT tile as deemed necessary by the owner, or architect. Based on this unit price, include a quantity of 50s.f. of VCT replacement within the Base Bid cost as an allowance.

_____ DOLLARS \$ _____
(Paying Prevailing Wage) (Amount in words) (Amount in numbers)

Unit Price No. 4 – Vinyl Wall Base: Includes material and labor to patch, repair, or replace existing vinyl wall base as deemed necessary by the owner, or architect. Based on this unit price, include a quantity of 40 l.f. of vinyl wall base within the Base Bid cost as an allowance.

_____ DOLLARS \$ _____
(Paying Prevailing Wage) (Amount in words) (Amount in numbers)

Unit Price No. 5 – Ceiling Tile and Grid: Includes material, labor and all other cost to replace the ceiling tile and grid in areas of the work that are deemed necessary by the owner, or the architect. Based on this unit price, include a quantity of 80 s.f. within the Base Bid cost as an allowance.

DOLLARS \$	
(Paying Prevailing Wage) (Amount in words)	(Amount in numbers)

ADDENDA

The following Addenda have been received and reviewed and all Work therein is incorporated in the Bid Form of Proposal:

(If none please write "NONE"):

Addendum No.	Date
_____	_____
_____	_____
_____	_____
_____	_____

ATTACHMENTS

The following items are **mandatory** and are to be included with the Bid Form of Proposal and shall be completed by the Bidder:

1. WCPS Bid/Proposal Affidavit
2. Bid Security – See Section 00 43 13 – AIA Document A310 -2010 Bid Bond
3. MBE Attachment A – See Section 00 43 39 – Minority Business Enterprise Procedures
4. MBE Attachment B – See Section 00 43 39 – Minority Business Enterprise Procedures

REPRESENTATIONS

I/We as the Bidder, have reviewed the complete AIA Document A701 – 2018 “Instructions to Bidders,” as modified by the Washington County Board of Education, and agree with the terms and conditions specified therein and submit this Bid Proposal in accordance.

The Owner reserves the right to reject any or all Bids. The Owner shall have the right to waive informalities and irregularities in the bids and in the bidding process and to accept the Bid which, in the Owner’s judgment, is in the Owner’s own best interests. A Bid not accompanied by a required bid security, or by other data required by the Bidding Documents, or a Bid which is in any way incomplete or irregular, is subject to rejection.

No Bidder shall withdraw, modify, or cancel his bid, or any part thereof, for a minimum of ninety (90) calendar days after the receipt of bids. The undersigned shall complete the total Work within the timeframe previously stated once the Owner indicates acceptance of this Bid Proposal by way of a written “Notice of Award” or

Window and Masonry Replacement at North Hagerstown High School

“Letter of Intent” within this minimum ninety (90) day time period, or any time thereafter before the Bid is withdrawn.

I/We certify that this Bid is made without previous understanding, agreement, or connection with any person, firm or corporation submitting a bid for the same items and/or services and is, in all respects fair and without collusion or fraud; that none of this company's officers, directors or its employees have been convicted of bribery, attempted bribery, or conspiracy to bribe under the laws of any state or federal government; and that no member of the Board of Education of Washington County, administrative or supervisory personnel or other employees of Washington County Public Schools have any interest in the bidding company except as follows: (complete if applicable)

Respectfully submitted,

By _____
(Company)

(Signature) (Date)

(Printed Name) (Title)

(Business Address) (Phone)

(e-mail address)

(SEAL) If bid is by Corporation

I/we the bidder represent, and agree that it is a precedent to acceptance of this bid, that the bidder has not been a party to any agreement to bid of fixed or uniform price.

(Signature of Office & Title) (SEAL)

SUBSCRIBED AND SWORN to before me, a Notary Public in the State of _____,

County of _____ City of _____ this

_____ day of _____, 20__.

Commission Expires: _____

Window and Masonry Replacement at North Hagerstown High School

NOTICE: The Washington County Board of Education reserves the right to award any, all, or none due to budgetary constraints.

END OF FORM OF PROPOSAL 00 20 00