
December 15, 2020

ADDENDUM 1

To: All Prospective Offerors
From: Scott Bachtell, Supervisor of Purchasing
Reference: Bid 2021-15 Vehicle Parts, Supplies, and Service

Clarification:

Please note bids must be submitted via email. Awarded vendors must submit hard copies.

Bids will be submitted via email to Scott Bachtell (bachtsc@wcps.k12.md.us) and Michelle Schultz (SchulMic@wcps.k12.md.us) in PDF format. Each awarded vendor will submit a hard copy of all documents with original signatures to **Center for Education Services, Attn: Purchasing Department (RFP 2021-15), 10435 Downsville Pike, Hagerstown, Maryland 21740**. If there is a conflict between the electronic copy and the hard copy the electronic copy will govern. The Center for Educational Services (CES) is closed, bid submissions cannot be delivered via hardcopy. **Bids must be submitted via Email.**

This addendum is being issued to provide additions, corrections, clarifications and answers to certain questions raised referencing the original RFP packages and any resultant contracts for the above bid.

Questions:

- Question:** Reference; Attachment A, Price Proposal - Why are OEMs Allison or Detroit Diesel not listed?
Note: Thomas Busses have Detroit Diesel Engines.

Answer: [These manufacturers have been added to the Price Proposal Form](#)
- Question:** Can we quote the separate components of the OEM listed for example, Allison and Detroit Diesel for each respective OEM that has these components?

Answer: [These manufacturers have been added to the Price Proposal Form](#)
- Question:** Please clarify delivery cost; it is anticipated that for parts and supplies the deliver expense is included in the quote. However, please clarify if the county expects pick-up and delivery of vehicles for service to be included.

Answer: [WCPS does not require pick-up and delivery for service.](#)
- Question:** Reference; BID 2021-15 para. 6. Please define "Stock" parts.

Answer: [For the purposes of the Bid, "stock" is defined as the parts or supplies kept on the vendors premises \(business and/or warehouse\) that are available for immediate sale.](#)
- Question:** Please define cost in the increase over cost pricing section. Is cost the Dealer cost or the cost that any individual Vendor has to pay to secure the part before selling it to Washington County Public Schools?

Answer: [The cost that any individual Vendor has to pay to secure the part before selling it to Washington County Public Schools.](#)

6. Question: Where would we add our Collision Center body work and paint labor rates? Those rates are not the same as our OEM shop labor rate.

Answer: These services have been added to the Price Proposal Form

Thank you for your interest in bidding with Washington County Public Schools and we apologize for any inconvenience this may have caused.

Sincerely,

Scott Bachtell

Scott Bachtell
Supervisor of Purchasing

cc: Mike King, Fleet Services Supervisor

This Addendum includes two (2) pages and an updated Price Proposal Form.