

August 17, 2022

## **ADDENDUM 1**

To: All Prospective Offerors  
From: Scott Bachtell, Supervisor of Purchasing  
Reference: RFP 2023-09 Board Certified Behavior Analyst

### **Proposal Due Date & Time: August 31, 202 by 11:00 AM EST**

This addendum is being issued to provide additions, corrections, clarifications and answers to certain questions raised referencing the original RFP packages and any resultant contracts for the above bid.

### **Clarification**

The Price Proposal has been updated from 65 PreKindergarten Teacher to 70 PreKindergarten Teacher. An updated Price Proposal (2023-09 Attachment A - Price Proposal - Addendum 1) has been uploaded to the WCPS Purchasing website.

### **Questions:**

1. Question: Will a Spanish Edition of the Pre-K Resource be reviewed as part of this RFP?  
**Answer: No.**
2. Question: Are there 3-year-old programs included in this RFP?  
**Answer: No.**
3. Question: Are print samples being requested with the RFP that is due on August 31st?  
**Answer: Yes.**
4. Question: I wanted to reach out to confirm the number of teachers for the referenced RFP. The RFP itself states 66 teachers, however the Pricing Proposal mentions 65 teachers.  
**Answer: We currently have 67 preK teachers.**
5. Question: What is the instructional time allotted for PreK (i.e., half-day, full day, etc.)?  
**Answer: Full day**
6. Question: Within this time, what is the breakdown / amount of time spent on mathematics instruction?  
**Answer: Math is 60 minutes and ELA is 90 minutes daily.**

7. Question: Is a play-based instructional model used?

Answer: **Yes, our preK students engage in purposeful play for a portion of the day.**

8. Question: Are you requesting physical samples at this time? If so, can you please provide details (how many, where to send, etc.)?

Answer: **Not at this time. We will reach out to specific companies if physical samples are needed.**

9. Question: Are you interested in only PreK English Language Arts materials or a comprehensive PreK curriculum?

Answer: **We are interested in only PreK English Language Arts materials.**

10. Question: Attachment A - Price Proposal automatically totals the unit prices. Is this intended or should they instead total the extended costs of each line item based on the unit price?

Answer: **There are no unit prices listed on the Price Proposal. Vendors should enter the total cost for January 2023 - June 2028. WCPS intends to pay the entire amount in this Fiscal Year. There should be no recurring cost for the items or amounts listed on the Price Proposal.**

11. Question: Will WCPS accept electronic signatures on forms?

Answer: **Yes**

12. Question: May WCPS confirm that the attachment titled "Pre-K ELA High Quality Instructional Materials Consensus Reporting" is the document being referred to when the RFP mentions a "Core Resource Evaluation Form" or "Evaluation Rubric?"

Answer: **Yes, this is the evaluation rubric.**

Sincerely,

*Scott Bachtell*

Scott Bachtell  
Supervisor of Purchasing

cc: Carly Pumphrey, Supervisor of ELA and Social Studies

**This Addendum is two (2) pages**